

WESTSIDE MIDDLE SCHOOL EXPECTATIONS

Be Safe Be Respectful Be Responsible

	WMS Expectations	Before School	Hallways & Stairwells	Bathrooms	Cafeteria	PAC	After School
S A F E	<ul style="list-style-type: none"> •Keep hands and feet to self •Walk facing forward 	<ul style="list-style-type: none"> •Remain seated in gym or cafeteria •Keep aisle area clear •Hands, feet, and belongings to self 	<ul style="list-style-type: none"> •Keep hands and feet to self •Walk facing forward •Stay to the right 	<ul style="list-style-type: none"> •Flush toilet after use •Wash your hands •Keep water and soap in the sink •Throw paper towels in the garbage can 	<ul style="list-style-type: none"> •Stay in your seat •Keep hands and feet to self •Touch only your food and drink 	<ul style="list-style-type: none"> •Keep hands and feet to self •Walk to your seat and stay seated •Walk as you leave the PAC 	<ul style="list-style-type: none"> •Keep hands, feet, and belongings to self •Walk
R E S P E C T F U L	<ul style="list-style-type: none"> •Follow all school expectations and procedures •Speak respectfully to others •Pick up after yourself 	<ul style="list-style-type: none"> •Follow instructions •Accept feedback •Treat peers and adults with respect 	<ul style="list-style-type: none"> •Follow instructions •Use a quiet voice •Move with a purpose 	<ul style="list-style-type: none"> •Flush toilet after use •Use a quiet voice •Keep walls and floors clean 	<ul style="list-style-type: none"> •Allow anyone to sit at your table •Use a quiet voice •Sign out and have a pass if you leave the cafeteria 	<ul style="list-style-type: none"> •Keep feet on the floor •Be quiet and attentive to the speaker •Give applause when appropriate 	<ul style="list-style-type: none"> •Use respectful language •Follow adult instructions
R E S P O N S I B L E	<ul style="list-style-type: none"> •Be on time •Bring all your materials •Report unsafe behavior to an adult •Pick up after yourself 	<ul style="list-style-type: none"> •Sit and stay in designated area •Have a pass if you need to see a teacher before school 	<ul style="list-style-type: none"> •Arrive to class on time •Pick up after yourself •Use trash cans in the building 	<ul style="list-style-type: none"> •Flush toilet after use •Return to your classroom quickly and quietly •Report issues to an adult 	<ul style="list-style-type: none"> •Buy food and drinks only for yourself •Keep all food and drink in the cafeteria •Stay in your assigned section •Clean your area before being dismissed 	<ul style="list-style-type: none"> •Keep Gum, Candy, and Drinks outside the PAC •Pick up after yourself 	<ul style="list-style-type: none"> •Check that you have all your belongings and bus pass before leaving •Arrive at your bus on time •Exit the building by 3:30 •Get permission to re-enter the building

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Distance Learning

	Distance Learning	Technology Use
S A F E	<ul style="list-style-type: none"> ● Follow health guidelines when leaving the house or around others 	<ul style="list-style-type: none"> ● Use technology appropriately ● Avoid or report inappropriate or unsafe sites ● Keep the case on your device ● Carry your device with the lid closed ● Keeping login and passwords private ● Avoid eating or drinking while using your device
R E S P E C T F U L	<ul style="list-style-type: none"> ● Take turns commenting during your online lessons ● Honor one person speaks at a time ● Make respectful comments ● Show support of other's opinions ● Use respectful facial expressions during virtual lessons 	<ul style="list-style-type: none"> ● Demonstrate respect towards yourself, your fellow students and staff ● Use proper grammar, punctuation, and tone with communicating online with staff and students ● Always THINK before posting (is it True, is it Helpful, is it Inspiring, is it Necessary, is it Kind)
R E S P O N S I B L E	<ul style="list-style-type: none"> ● Have all materials ready ● Be on-time to online meeting ● Attend scheduled sessions ● Follow class procedures ● Turn in completed assignments on-time ● Turn in your own work ● Review your work before submitting ● Only use WebEx for school purposes ● Ask for help when needed ● Offer to help others who may need it ● Actively participate in lessons 	<ul style="list-style-type: none"> ● Come to class with your device charged ● Remember to bring your charger with you ● Use your device for only school purposes ● Avoid writing on or placing stickers on your device