

Westside Community Schools ~ 2026 Caucus Committee

September 16, 2025 ~ 4:00 p.m.

ABC Building ~ 909 S. 76th Street ~ Omaha, NE 68114

1. Opening of Meeting, Welcome and Introductions
2. Acknowledgement of Public Notice under Nebraska Open Meetings Act
3. Overview of Responsibilities of the Caucus Committee
 - Draft proposed Rules and Regulations
 - Addressing questions posed by candidates prior to the Caucus
 - Publicity; Letter to District Residents
 - Running the Caucus (Caucus Chair, Co-Chairs, Timekeepers, Voter Assistance)
 - Collecting and Counting ballots
4. Proposed Caucus Rules and Regulations
 - Date; Back-Up Date; Time; Location
 - Nomination of Chair and Vice-Chair (Committee members may nominate themselves or someone else)
 - Candidate's "Letter of Intent" deadline
 - Daytime voting: times and location; ballot distribution cut-off; voter assistance
 - Length of nominator speeches and candidate speech
 - Discussion of any other items or suggestions from Committee members
5. Next Steps
 - Present proposed Caucus Rules and Regulations to the Board of Education for review and approval at the October 6, 2025 Board Meeting
 - Submission of Board approved Caucus Rules to the Douglas County Election Commissioner for approval
 - Questions / Comments