

WESTSIDE COMMUNITY SCHOOLS ~ DISTRICT 66

Board of Education Meeting ~ June 12, 2023

The Board of Education of School District 66 was convened in an open and public session on June 12, 2023, at 5:00 p.m. at the District Administration Office - ABC Building - 909 S. 76th Street, Omaha, Nebraska.

Board members present: Beth Morrisette, Vice President
Dana Blakely, Treasurer
Adam Yale, Treasurer-Elect
Kris Karnes, Secretary

Board member absent (excused): Meagan Van Gelder, President

Notice of the meeting was given by placing advance notice on the front page of the District's website no less than 48 hours in advance of the scheduled commencement of the meeting as authorized by Board Policy 1220. Notice for this meeting appeared beginning on May 16, 2023, and appeared continuously up through the start of this board meeting. Notice of the meeting was also published in the Daily Record on June 9 and 12, 2023, and on their website. Copies of proof of publication are attached to the official minutes. Notice of this meeting and the availability of the agenda was simultaneously given to all members of the Board of Education and available to anyone at the Board of Education office. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

District Staff in Attendance: Mike Lucas, Andrea Haynes, Mark Weichel, Brian Gabriel, Molly Hurley, Nick Lesiak, Kim De La Cruz, Paul Lindgren, Laura Mann, Maggie Person.

Others in Attendance*: Sarah Rider, Rob Zimmerman, Diane Cahill, Steve Milliken, Carolyn Roeder.

*Members of the public are not required to identify themselves to attend. Attendee names appearing in these minutes are those who signed a voluntary sign-in sheet.

Ms. Morrisette called the Board of Education Meeting to order at 5:00 p.m. She welcomed those in attendance and confirmed with Ms. Hurley that public notice had been given of the meeting under the Nebraska Open Meetings Act and that a copy of the Nebraska Open Meetings Act was posted at the meeting and on the district website, as required by law. She acknowledged that the meeting had been publicly announced and the agenda was available to any interested parties. Board Meeting attendance is noted above. Ms. Morrisette requested a motion for an excused absence for Dr. Van Gelder. Mr. Yale moved for approval; Ms. Karnes seconded. Motion carried by unanimous roll call vote. The Pledge of Allegiance was recited.

Approval of Minutes

Ms. Morrisette requested a motion for approval of the minutes from the Board of Education Meeting held on May 15, 2023. Mr. Yale moved for approval; Ms. Blakely seconded. Motion carried by unanimous roll call vote.

Ms. Morrisette requested a motion for approval of the minutes from the Board of Education Student Advisory Committee Meeting held on May 15, 2023. Ms. Karnes moved for approval; Mr. Yale seconded. Motion carried by unanimous roll call vote.

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Treasurer's Report

Ms. Blakely presented the treasurer's report for May 2023 and moved for approval of expenditures in the amount of \$8,566,022; Ms. Karnes seconded. Approval of expenditures was passed by unanimous roll call vote. Copies of the May 2023 financial reports (financial statements, general fund disbursement summary and general fund check register) are included in the board documents folder.

Communications

Dr. Lucas welcomed Ms. Elizabeth Power, new Director of Communications and Community Engagement, to her first official board meeting. Ms. Power shared that she is excited to take on this important role and is looking forward to meeting everyone and sharing the great news about Westside Community Schools!

Bond Phase II Proposals for Approval

Mr. Matt Herzog, Principal, Project Advocates, presented three proposals for board approval. Each proposal represents a separate project related to preliminary work that will be completed over the next two or four years to align with the design work of Phase II bond projects.

Traffic Engineering Study Project: Two formal proposals received on May 26, 2023, for work to be completed over the next two years; Lamp Rynearson was the lowest responsible bid. Ms. Karnes moved for approval of the Lamp Rynearson proposal of \$49,900; Ms. Blakely seconded. Motion carried by unanimous roll call vote.

Site Survey Project: Three formal proposals received on May 26, 2023, for work to be completed over the next two years; Schemmer was the lowest responsible bid. Mr. Yale moved for approval of the Schemmer proposal of \$102,600; Ms. Blakely seconded. Motion carried by unanimous roll call vote.

Low Voltage Design Services Project: Four formal proposals received on May 26, 2023, for work to be completed over the next four years; Morrissey Engineering was the lowest responsible bid. Ms. Blakely moved for approval of the Morrissey Engineering proposal of \$135,000; Mr. Yale seconded. Motion carried by unanimous roll call vote.

Copies of the Executive Summaries, project proposals and proposal evaluation spreadsheet for each project are included in the board documents folder.

Board Policies for Approval (#3110 and #3220)

Mr. Nick Lesiak, District In-House Legal Counsel, requested approval of revisions to existing board policies #3110 - Census and Reports, and #3220 - Payment of Bills (Business). Both policies were presented for discussion and consideration by the Board on May 15, 2023. Revisions to both policies reflect minor language updates. Per board discussion, the addition of the first sentence in policy 3220 will be revised slightly to read: *All disbursements that are to be presented to the Board for payment will be reviewed by the District's finance officer and Board members prior to such presentation to the Board.* Mr. Yale moved for approval of revisions to policy 3110; Ms. Blakely seconded. Motion carried by unanimous roll call vote. Ms. Karnes moved for approval of revisions to policy 3220; Ms. Blakely seconded. Motion carried by unanimous roll call vote. A redline copy of each policy and the Executive Summary are included in the board documents folder.

Board Policies for Review (#1155 and #4600)

Mr. Lesiak presented revisions for first reading to existing board policies: #1155 - Vacancies (Board of Education), and #4600 - Family and Medical Leaves of Absence (Personnel). Updates to policy 1155 include clarifying language on filling vacancies on the Board of Education; updates to policy 4600 reflect a change from a specified date range for FMLA leave (August 1 to July 31) to a rolling 12-month period measured from the date an employee actually uses FMLA leave. Both policies will be presented again for board approval at the Board of Education Meeting on July 17, 2023. A redline copy of each policy and the Executive Summary are included in the board documents folder.

Approval of Nutrition Services Negotiated Agreement (2023-24; 2024-25; 2025-26 Contract Years)

Ms. Andrea Haynes, Assistant Superintendent of Human Resources and District Operations, presented the Nutrition Services Negotiated Agreement for board approval. District representatives and Service Employees International Union, Local #226, which represents Nutrition Service employees, reached consensus on a three-year agreement that includes an estimated base salary increase of 4% each year; the conversion of limited identified 10-month and 12-month positions; two additional holidays for 12-month employees; one additional personal leave day for 10-month employees; clarification around death benefit payouts; and more inclusive language for bereavement. Ms. Blakely moved for approval; Ms. Karnes seconded. Motion carried by unanimous roll call vote. A redline and final copy of the Negotiated Agreement and the Executive Summary are included in the board documents folder.

Approval of Non-Negotiated Administrator Base Wage Increases (2023-24 School Year)

Dr. Haynes presented proposed pay increases for current non-negotiated district administrative employees for the 2023-2024 school year. Each year, base pay increases are recommended for this group based on salary increases of other negotiated employee groups. For 2023-2024, these increases will average 2.1%. Mr. Yale moved for approval; Ms. Blakely seconded. Motion carried by unanimous roll call vote. A copy of the Executive Summary is included in the board documents folder.

Personnel Report

Dr. Haynes presented the personnel report (six probationary contracts; one administrator resignation; two certified staff resignations; two administrator contracts) for board approval. Mr. Yale moved for approval; Ms. Blakely seconded. Motion carried by unanimous roll call vote. A copy of the Personnel Report is included in the board documents folder.

Board Officer Elections (Policy #1160)

Ms. Morrisette presented the Board Officer Slate for June 2023 through May 2024 for board discussion and approval:

President:	Beth Morrisette
Vice President:	Dana Blakely
Secretary:	Meagan Van Gelder
Treasurer:	Adam Yale
Director / Treasurer Elect:	Kris Karnes
Director:	To be determined pending board vacancy application and appointment process

Per Policy 1160, the board will elect new officers from among its members at their annual June organizational meeting. While the Westside Board of Education has followed a thoughtful and consistent rotation of officer roles over the past several years, the slate is not automatic nor without the option of any individual to "opt out" of a particular officer position if he / she chooses to. Board members hold trust in each others' strengths and abilities, admiration for varied opinions and pride in being able to establish consensus on the important decisions that are brought before the Board of Education. Ms. Karnes moved for approval of the slate for June 2023 through May 2024; Ms. Blakely seconded. Motion carried by unanimous roll call vote. Copies of the Executive Summary and Policy 1160 are included in the board documents folder.

Board Member Committee Assignments for 2023-2024 (Policy #1170)

Ms. Morrisette reviewed board standing committee roles for the upcoming school year:

- Succession Planning Committee - Beth Morrisette; Dana Blakely; Meagan Van Gelder
- Finance Committee - Beth Morrisette; Adam Yale; Kris Karnes
- Committee on American Civics - Dana Blakely; Kris Karnes; TBD Board Appointee
- Legislative Committee - Beth Morrisette; Meagan Van Gelder; Adam Yale
- Facilities Committee - Dana Blakely; Kris Karnes; TBD Board Appointee
- Policy Review Committee - Meagan Van Gelder; Adam Yale; TBD Board Appointee

A copy of the Executive Summary and policy 1170 are included in the board documents folder.

Changes to Bank Authorized Signers (American National Bank; Security National Bank)

Mr. Brian Gabriel, District Officer of Business and Finance, presented for board approval updates to authorized signers on selected bank accounts at American National Bank and Security National Bank for the 2023-2024 school year. This is done annually in June, as needed, for changes to school administrators and board officer assignments.

Security National Bank:

As Board President: remove Meagan Van Gelder and add Beth Morrisette.

As Board Secretary: remove Kris Karnes and add Meagan Van Gelder.

As Board Treasurer: remove Dana Blakely and add Adam Yale.

American National Bank:

Hillside: remove Quinn McGuire; add Kerri Lewis

Paddock Road: remove Scott Becker and Kendal Runde; add Quinn McGuire and Danielle Herzog

Westgate: remove Amanda Moon and Jay Elliott; add Scott Becker and Kendal Runde

Mr. Yale moved for approval; Ms. Karnes seconded. Motion carried by unanimous roll call vote. A copy of the Executive Summary is included in the board documents folder.

Approval of Superintendent Contract

Mr. Yale moved for approval of a three-year contract for Dr. Mike Lucas as Superintendent, commencing July 1, 2023, through June 30, 2026, with compensation in 2023-2024 to include a base salary of \$253,365.85; and all other provisions as are set forth in the proposed Fifth Amendment to Employment

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Agreement and accompanying Superintendent Transparency Notice that has appeared on the District's website continuously since June 9, 2023; and to designate the Board President to sign the contract. Ms. Blakely seconded. Motion for approval of Dr. Lucas' contract passed by unanimous roll call vote. Copies of the Fifth Amendment to the Superintendent Employment Agreement and the Superintendent Transparency Notice are included in the board documents folder.

Annual Review and Approval of Superintendent Succession Plan (Policy #2115)

The Board of Education Succession Planning Committee presented one minor revision to the Superintendent Succession Plan for board approval. The recommendation is to allow an Interim Superintendent to be eligible to apply for the permanent Superintendent position (Item #2.e.) There are no other proposed changes to the Plan. Ms. Karnes moved for approval for this revision. Mr. Yale seconded. Motion carried by unanimous roll call vote. A redline copy of the Plan and copies of policy 2115 and the Executive Summary are included in the board documents folder.

Board Vacancy Appointment Process

Mr. Lesiak presented the following items for board discussion and approval in order to proceed with filling the vacancy on the Board following the death of board member Doug Krenzer on May 15, 2023. The board recognized that these are incredibly difficult action steps they are required to take, and do so while also recognizing Mr. Krenzer's friendship and the incredible contributions of time, talent and knowledge that he gave to Westside Community Schools during his time as a member of the Board of Education

1. Declaration of Board Member Vacancy: Ms. Blakely moved for approval; Mr. Yale seconded. Motion carried by unanimous roll call vote.
2. Procedures for Submitting Applications for Appointment to the Board: With noted corrections to the interview dates on the application (*June 28 and June 29*), Mr. Yale moved for approval; Ms. Karnes seconded. Motion carried by unanimous roll call vote.
3. Procedures for Appointment to the Board: Ms. Karnes moved for approval; Ms. Blakely seconded. Motion carried by unanimous roll call vote.

Public Comment: American Civics Curriculum, per Rule 10: There were no requests for public comment regarding American Civics Curriculum.

Public Comment: There were no requests for public comment.

Board Member Representation / Legislative Updates / Announcements

Board members were represented at a number of end of school year celebrations, including Commencement on May 21st, and the All Staff event at the high school on May 26th. Ms. Morrisette reviewed the following dates and upcoming events:

June 19, 2023 - Juneteenth Holiday - District Offices Closed

June 26, 2023 - Special Meeting of the Board of Education - ABC Building - 10:00 a.m.

(Time and Date of this meeting subject to Board approval of appointment process on June 12, 2023)

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June 26, 2023 - Westside Open at The Players Club - Shotgun start @ 1:00 p.m.

June 28, 2023 - Board Vacancy Candidate Interviews - 9:00 a.m. - ABC Building

(Time and Date of this meeting subject to Board approval of appointment process on June 12, 2023)

June 29, 2023 - ** If Necessary ** - Board Vacancy Candidate Interviews - 9:00 a.m. - ABC Building

(Time and Date of this meeting subject to Board approval of appointment process on June 12, 2023)

July 3-4, 2023 - Fourth of July Holiday - District Offices Closed

July 17, 2023 - Board of Education Meeting - ABC Building - 5:00 p.m.

July 19-20, 2023 - All Administrator Jim Tangdall Leadership Retreat - UNO - 8:30 a.m. - 4:00 p.m.

July 21, 2023 - Board of Education Workshop - College of St. Mary - 8:30 a.m.

There being no further business, Ms. Morrisette adjourned the meeting at 6:01 p.m.



Meagan Van Gelder, Board of Education Secretary

**WESTSIDE COMMUNITY SCHOOLS
NOTICE OF MEETING**

Notice is hereby given of a Board of Education Meeting for the Westside Community School District 66, Douglas County, in the State of Nebraska, to be held **Monday, June 12, 2023, at 5:00 p.m.** at the District Office, 909 S. 76th St., Omaha, NE. The agenda, continually kept current, is available at the District Office. The meeting is open to the public.

6/9, 6/12

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**THE DAILY RECORD
OF OMAHA
JASON W. HUFF, Publisher
PROOF OF PUBLICATION**

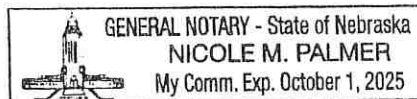
UNITED STATES OF AMERICA,
The State of Nebraska,
District of Nebraska,
County of Douglas,
City of Omaha

} ss.

JASON W. HUFF and/or NIKLAUS STEWART, being duly sworn, deposes and say that they are the PUBLISHER and/or LEGAL MANAGER of THE DAILY RECORD, of Omaha, a legal newspaper, printed and published daily in the English language, having a bona fide paid circulation in Douglas County in excess of 300 copies, has a general circulation in Sarpy, Lancaster, Cass and Dodge Counties, printed in Omaha, in said County of Douglas, Nebraska for more than fifty-two weeks last past; that the printed notice here-to attached was published in THE DAILY RECORD, of Omaha, for 1 consecutive weeks on:

6/9/23

That said Newspaper during that time was regularly published and in general circulation in the County of Douglas, and State of Nebraska.



Publisher's Fee

\$17.68

Additional Copies

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Total \$17.68

Subscribed in my presence and sworn to before
me this JUNE 09 2023

Notary Public in and for Douglas County, State
of Nebraska

Board of Education Meeting
June 12, 2023

WESTSIDE COMMUNITY SCHOOLS PROOF OF PUBLICATION

The undersigned hereby certifies that a Notice of Board Meeting, a copy of which is attached hereto, was placed on the home page of the website of Westside Community Schools (www.westside66.org) beginning on May 16, 2023 and that it appeared there continuously up through the time of the scheduled board meeting.

Kim Sedivy

Name

Assoc. Communications & Graphics

Title

STATE OF NEBRASKA)
) ss.
COUNTY OF DOUGLAS)

Before me, a Notary Public, qualified in and for said County and State, personally came Kim Sedivy, known to me to be the identical person, and signed the foregoing instrument, and acknowledged the execution of this document to his or her voluntary deed.

State of Nebraska – General Notary
CHELSEA DUBAS
My Commission Expires
April 6, 2024

Chelsea Dubas
Notary Public