

ANNUAL TRANSITION TIMELINE

Prior to starting each new grade-level, students and families have multiple opportunities to engage in transition-related conversations. At any time, parents are encouraged to ask questions or request information from your child's IEP Manager or Special Education Coordinator about the current or upcoming school year.

FALL

- Prior to the start of the school year, Preschool & Elementary class lists are announced & middle/high school schedules are finalized
- August - The new school year begins; IEP case managers & related service providers connect with families to make introductions, determine preferred mode of communication, & share any relevant new school year information
- October - Fall Parent-Teacher Conferences offer parent(s) the opportunity to share information, review IEP Progress Reports, ask questions & discuss student needs & progress with their child's educational team

SPRING

- March - Spring Parent-Teacher Conferences offer parent(s) the opportunity to share information, review IEP Progress Reports, ask questions & discuss student needs & progress with their child's educational team
- Parents are encouraged to ask questions or share preferences about the following school year (e.g., classroom placement, health needs, course offerings, etc.) with the IEP case manager during Parent-Teacher Conferences or at any time during the spring
- April & May - Students who require more structured practice or transition supports will begin participating in this process (e.g., meet new staff, visit classrooms, etc.)
- May - staff collaborate to determine course schedule and/or IEP case manager assignments. Once finalized, IEP Managers and student classroom assignment/course schedules are shared with parent(s)

WINTER

- Families receive IEP Progress Reports & semester course grades (where applicable)
- IEP managers prepare students for any upcoming second semester changes (e.g., new class schedule, introduction to new teacher(s) or EAs)

SUMMER

- Extended School Year (ESY) services are provided to ESY-eligible students
- Individual tour/transition opportunities may occur upon IEP manager recommendation or at parent request
- While staff are on summer break, transition-related questions should be directed to Coordinator or Director of Special Services.

HOME-SCHOOL COMMUNICATION

- Open lines of communication are valued & encouraged between parents(s)/guardian(s) & staff
- Educators benefit from hearing parents' perspective regarding student strengths, interests, relationships, needs, life changes, or any other type of information that may assist the team in providing the best possible & most appropriate supports each year
- Parents may request a meeting with the school/IEP Team at any time; These meetings may include IEP-related conversation or conversation about any other school-related topics

FREQUENTLY ASKED QUESTIONS

What kind of communication can I expect?

- At the start of each school year, your child's team will want to know your preferred communication method (i.e., phone, email, text, etc.) to ensure timely & effective two-way communication throughout the year. You can expect to receive periodic updates & announcements as well as questions from team members about your child, that may support the team in providing appropriate services & supports.

I want my child to have a familiar peer in his/her classroom/homeroom next year. Is that possible?

- Ensuring continuity of positive peer relationships is important. District staff determine class lists and student course/classroom placement based on a number of factors, including student strengths and needs, peer relationships, class size and diversity, equity among teachers, and a number of other considerations. Each spring, to the extent we are able, school staff will consider and attempt to honor parent request(s) that promote student success, equity, and inclusion.

When is it okay to start asking questions about next year?

- It is never too early to begin asking questions that help you prepare for your child's future. Spring Parent-Teacher Conferences are a natural time for these planning conversations to occur, and you don't need to wait until March to start asking. Student course schedules and IEP manager changes are typically decided by May of each school year. Once these decisions are finalized, they will be shared with parents prior to the end of the school year.

Who can I ask if I have questions?

- The best person to ask questions of, at any time, is your child's IEP Manager. If they are unable to answer your question, they will connect you with the appropriate person or resources. Even if your questions are very specific (e.g., health office visits, changing clothes for PE class, accommodations in art class, participation in clubs or extracurricular activities, support in pre-vocational courses, transportation, school start time, student schedules, summer transition opportunities, etc.) start with your IEP Manager. They will be happy to either field questions as they arise, schedule a time to meet, or coordinate an IEP meeting for any items requiring team consideration.

HAVE OTHER QUESTIONS?

As questions arise this year, **please don't hesitate to reach out** to your child's current IEP manager and/or Coordinator of Special Services (contact info. below).

Closer to the end of the school year, more specific information regarding IEP manager, general education teachers, and related service providers will be provided.

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